



GUIDELINES ON ***D24***



GUIDELINES ON D24

CONTENTS

1. Log in.....	3
2. Trading	5
2.1. Price board: Go to Price board menu.....	5
2.2. Place order	8
2.3. Place conditional order	11
2.4. Order status.....	12
2.5. Cancel/Fix placed orders.....	13
3. Asset control and management.....	16
3.1. Order history.....	16
3.2. Position management	16
3.3. Asset management	20
4. Utilities:	21
4.1. Transfer within the system	21
4.2. Deposit derivatives trading collateral at VSD	22
4.3. Withdraw derivatives trading collateral.....	22
5. Account management.....	23
5.1. Account info.....	24
5.2. Change password.....	24

1

ABBREVIATIONS

No	Abbr	Meaning
1	HNX	Hanoi Stock Exchange
2	HSX	Hochiminh City Stock Exchange
3	MBS	MB Securities Joint Stock Company
4	OI	Open Interests
4	VSD	Vietnam Securities Depository

2

INTRODUCTION

D24 is the online trading service provided by MB Securities Joint Stock Company (MBS). As derivatives are traded via web browser, Customers only need Internet connection to place securities trading orders anywhere, at any time without being present at MBS trading floor.

3

FEATURES

D24 has several features to offer investors:

MARKET – ORDER PLACEMENT

- Derivatives price board
- Place order
- Order status

ASSET CONTROL AND MANAGEMENT

- Order history
- Manage positions
- Manage assets

UTILITIES

- Transfer to primary accounts
- Deposit DERIVATIVES TRADING collateral at VSD
- Withdraw DERIVATIVES TRADING collateral from VSD

MANAGE ACCOUNT

- Account info
- Change password

If you wish to use **D24**, please register at MBS Transaction Points.

4

TRADING GUIDELINES

1. Log in

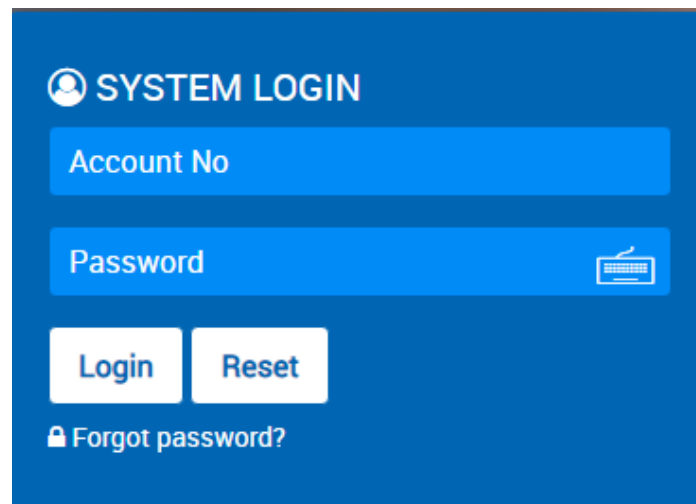
Notes:

- **D24** is best supported by Internet Explorer 11, Edge of all versions, Firefox 45 (or newer), Chrome 50 (or newer)
- **Customer code:** The account you opened at MBS is **005C123456D** → The corresponding customer code is **123456**.
- **Forget password:** In case you don't remember password, please click "**Forget password**" in the login window and follow instructions. When receiving notice from MBS, please confirm the request to recover password to receive new password.

Steps to log in

Step 1: Please open your web browser (Mozilla Firefox, Google Chrome, Internet Explorer...)

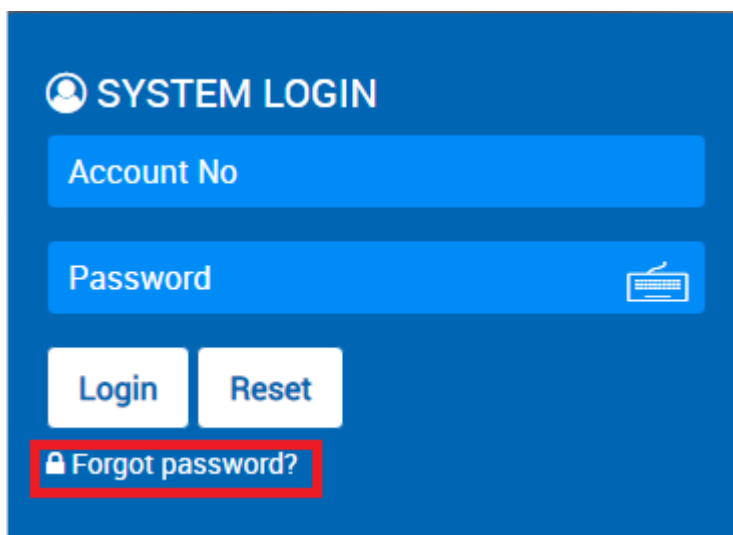
Step 2: Access **D24** via the link: <https://d24.mbs.com.vn>. Login window shall show up:



Step 3: Log in the account by:

- **Entering customer code:** 6 last characters of your trading account
- **Entering first time password:** Provided by MBS
- **Changing password:** After the first successful login, please change the Password provided by MBS to secure your information
- [Steps to retrieve password](#)

In case you don't remember Password, please click "**Forget password**" in the login window



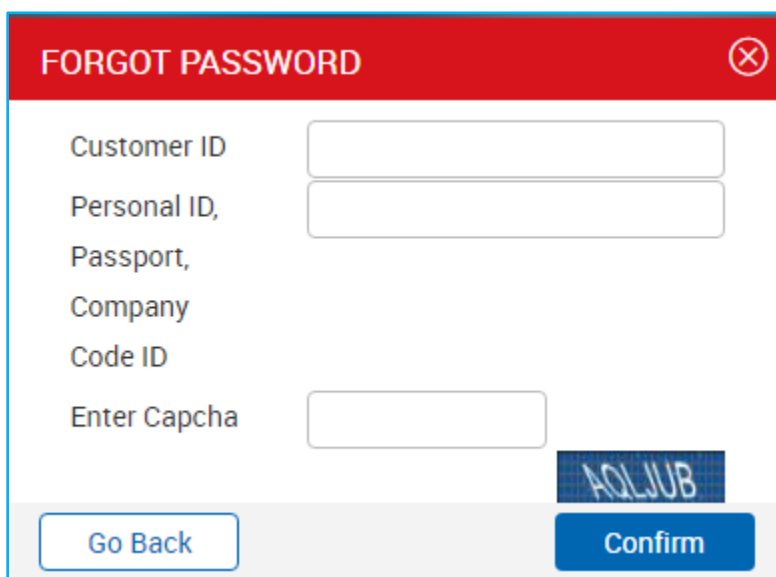
The image shows a blue login window titled "SYSTEM LOGIN" with a user icon. It contains two input fields: "Account No" and "Password". Below the fields are "Login" and "Reset" buttons. A red box highlights the "Forgot password?" link, which is preceded by a lock icon.

Step 1: Click 

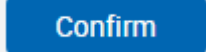
Step 2: Enter Customer code, Captcha (capital letters matter)

Step 3: Enter ID, Passport number, Company code

Step 4: Click  to recover password.



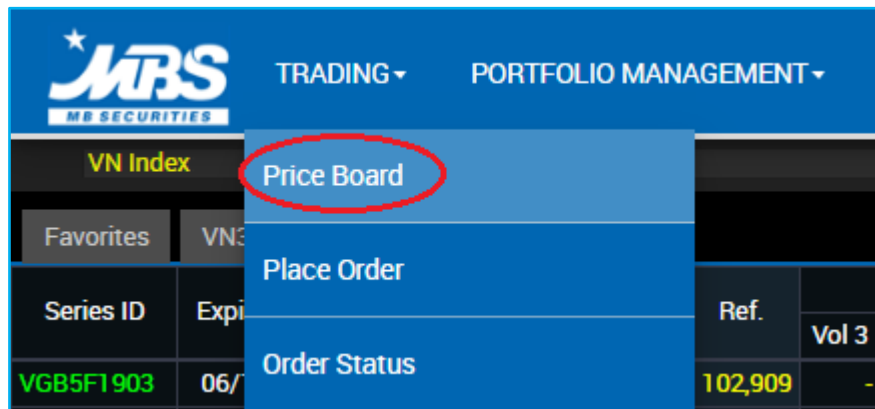
The image shows a "FORGOT PASSWORD" window with a red header and a close button. It contains four input fields: "Customer ID", "Personal ID, Passport, Company Code ID", and "Enter Capcha". A captcha image showing the word "AQLJUB" is displayed. At the bottom are "Go Back" and "Confirm" buttons.


- After selecting  successfully, you shall receive an email/SMS from MBS. Please confirm your password recovery request to receive new password.

2. Trading

Go to Trading menu and you'll see items including Price board, Place order, Order status

2.1. Price board: Go to Price board menu



- **See market indices:** VNX - All, VN index, VN30 Index, VNX30 index, VNX50 Index, HNX index, HNX30 Index, Upcom Index
 - You will get a quick view of indices. If wishing to see details on **Trading volume and value**, please click 


VN Index										VN30 Index										883.19 +5.27 (+0.60%)									
991.66 +5.64 (+0.57%)																													
Favorites					VN30	HNX30	Bonds	All											Series ID		View	Add							
Series ID	Expiry Date	Session	Ceil.	Flr.	Ref.	BID					MATCHING				ASK							High	Low	Avg.	Vol.	OI	Foreign Buy	Sell	
						Vol 3	Pr. 3	Vol 2	Pr. 2	Vol 1	Pr. 1	Pr.	+/-	Vol	Pr. 1	Vol 1	Pr. 2	Vol 2	Pr. 3	Vol 3									
GB05F1909	09/13/2019	-	108,954	102,608	105,781	-	-	-	-	-	-	-	-	-	-	105,800	5	105,900	50	-	-	-	-	-	-	55	-		
GB05F1912	12/13/2019	-	109,095	102,741	105,918	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
GB05F2003	03/13/2020	-	108,580	102,256	105,418	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
VN30F1908	08/15/2019	-	935.7	813.3	874.5	104	884.7	21	884.9	86	885	885	+10.5	1	885.1	37	885.2	26	885.3	4	885	873.2	-	92,561	21,250	240	226		
VN30F1909	09/19/2019	-	941.6	818.4	880	2	886.1	5	886.2	2	886.3	886.3	+6.3	2	887.1	1	887.7	2	887.8	1	887	877.5	-	378	435	23	6		
VN30F1912	12/19/2019	-	948	824	886	2	886.1	1	886.9	1	887	890	+4	1	890	1	891	3	892.5	1	890	880.6	-	59	332				
VN30F2003	03/19/2020	-	944.9	821.3	883.1	1	886.1	1	887	1	887.5	888.3	+5.2	1	890	1	892.9	1	893	5	890	880.2	-	34	33				
Index Futures: Price x1 Volume x1 Bond Futures: Price x1, Volume x1																													
Double click on any row to move it to the top of the price board																													
Connect																													

- Move to **"Contract code"**, maturity date shall be shown


VN Index						991.66 +5.64 (+0.57%)										VN30 Index										883.19 +5.27 (+0.60%)									
Favorites		VN30	HNX30	Bonds	All											Series ID		View	Add																
Series ID	Expiry Date	Session	Ceil.	Flr.	Ref.	BID						MATCHING				ASK										High	Low	Avg.	Vol.	OI	Fore Buy				
						Vol 3	Pr 3	Vol 2	Pr 2	Vol 1	Pr 1	Pr.	+/-	Vol	Pr. 1	Vol 1	Pr. 2	Vol 2	Pr. 3	Vol 3															
GB05F1909	09/13/2019	-	108,954	102,608	105,781	-	-	-	-	-	-	-	-	-	105,800	5	105,900	50	-	-	-	-	-	-	55	-									
GB05F1912	12/13/2019	-	109,095	102,741	105,918	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
GB05F2003	03/13/2020	-	108,580	102,256	105,418	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-									
VN30F1908	08/15/2019	-	935.7	813.3	874.5	104	884.7	21	884.9	86	885	885	+10.5	1	885.1	37	885.2	26	885.3	4	885	873.2	-	92,561	21,250	240									
VN30F1909	09/19/2019	-	941.6	818.4	880	2	886.1	5	886.2	2	886.3	886.3	+6.3	2	887.1	1	887.7	2	887.8	1	887	877.5	-	378	435	23									
VN30F1912	12/19/2019	-	948	824	886	2	886.1	1	886.9	1	887	890	+4	1	890	1	891	3	892.5	1	890	880.6	-	59	332										
VN30F2003	03/19/2020	-	944.9	821.3	883.1	1	886.1	1	887	1	887.5	888.3	+5.2	1	890	1	892.9	1	893	5	890	880.2	-	34	33										
Index Futures: Price x1; Volume x1 Bond Futures: Price x1; Volume x1																																			
Double click on any row to move it to the top of the price board																																			
Connect																																			


- Move to **"Session"**, trading session shall be shown

- **View contract codes:** by each group of indices, bonds... in separate tabs

- Click  to view contract codes in a list

VN Index										VN30 Index																	
991.66 +5.64 (+0.57%)										883.19 +5.27 (+0.60%)																	
Favorites VN30 HNX30 Bonds All										Series ID View Add																	
Series ID	Expiry Date	Session	Ceil.	Flr.	Ref.	BID					MATCHING			ASK					High	Low	Avg.	Vol.	OI	Foreign Buy	Sell		
						Vol 3	Pr. 3	Vol 2	Pr. 2	Vol 1	Pr. 1	Pr.	+/-	Vol	Pr. 1	Vol 1	Pr. 2	Vol 2								Pr. 3	Vol 3
GB05F1909	09/13/2019	-	108,954	102,608	105,781	-	-	-	-	-	-	-	-	-	105,800	5	105,900	50	-	-	-	-	-	55	-	-	
GB05F1912	12/13/2019	-	109,095	102,741	105,918	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
GB05F2003	03/13/2020	-	108,580	102,256	105,418	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
VN30F1908	08/15/2019	-	935.7	813.3	874.5	104	884.7	21	884.9	86	885	885	+10.5	1	885.1	37	885.2	26	885.3	4	885	873.2	-	92,561	21,250	240	226
VN30F1909	09/19/2019	-	941.6	818.4	880	2	886.1	5	886.2	2	886.3	886.3	+6.3	2	887.1	1	887.7	2	887.8	1	887	877.5	-	378	435	23	6
VN30F1912	12/19/2019	-	948	824	886	2	886.1	1	886.9	1	887	890	+4	1	890	1	891	3	892.5	1	890	880.6	-	59	332	-	-
VN30F2003	03/19/2020	-	944.9	821.3	883.1	1	886.1	1	887	1	887.5	888.3	+5.2	1	890	1	892.9	1	893	5	890	880.2	-	34	33	-	-
Index Futures: Price x1, Volume x1 Bond Futures: Price x1, Volume x1																											
Double click on any row to move it to the top of the price board																											
Connect																											

- Click  to view CONTRACT code in tiles

Favorites	VN30	HNX30	Bonds	All
<div> <div> GB05F1909 VGB5 C: 105,781 O: - HI: - LO: - <div>SELL BUY</div> <div>Volume <input type="text"/></div> </div> <div> GB05F1912 VGB5 C: 105,918 O: - HI: - LO: - <div>SELL BUY</div> <div>Volume <input type="text"/></div> </div> <div> GB05F2003 VGB5 C: 105,418 O: - HI: - LO: - <div>SELL BUY</div> <div>Volume <input type="text"/></div> </div> <div> VN30F1908 VN30 885 +10.5 1 92,561 C: 874.5 O: 873.3 HI: 885 LO: 873.2 <div>SELL BUY</div> <div>Volume <input type="text"/></div> </div> </div> <div> <div> VN30F1909 VN30 886.3 +6.3 2 378 C: 880 O: 878.8 HI: 887 LO: 877.5 <div>SELL BUY</div> <div>Volume <input type="text"/></div> </div> <div> VN30F1912 VN30 890 +4 1 59 C: 886 O: 882 HI: 890 LO: 880.6 <div>SELL BUY</div> <div>Volume <input type="text"/></div> </div> <div> VN30F2003 VN30 888.3 +5.2 1 34 C: 883.1 O: 882 HI: 890 LO: 880.2 <div>SELL BUY</div> <div>Volume <input type="text"/></div> </div> </div> <p>C: Close Price O: Open Price HI: High Price LO: Low Price Index Futures: Price x1, Volume x1 Bond Futures: Price x1, Volume x1</p> <p>Place order </p>				

- In this window You can place orders quickly at the best market price (enter volume, select Buy/Sell at the already set best price)

BID		ASK	
VN30F1908	86	885	885.1
	21	884.9	885.2
	104	884.7	885.3
C: 874.5	O: 873.3	HI: 885	LO: 873.2
<div>SELL BUY</div> <div>885 885.1</div>			
<div>Volume <input type="text"/></div>			

- You can view in addition 3 best Bid and Ask prices of CONTRACT codes by clicking 

Set up Favorite List

Step 1: Click , enter list name, click 

Favorites	VN30	HNX30
Thik 1		✖
Thik 2		✖
<input type="text" value="Name of new group."/>		<input type="button" value="Add"/>
<input type="button" value="My Favorites"/>		

Step 2: Click **My Favorites**, select the just-created list, select codes you wish to see more about and click **Save**

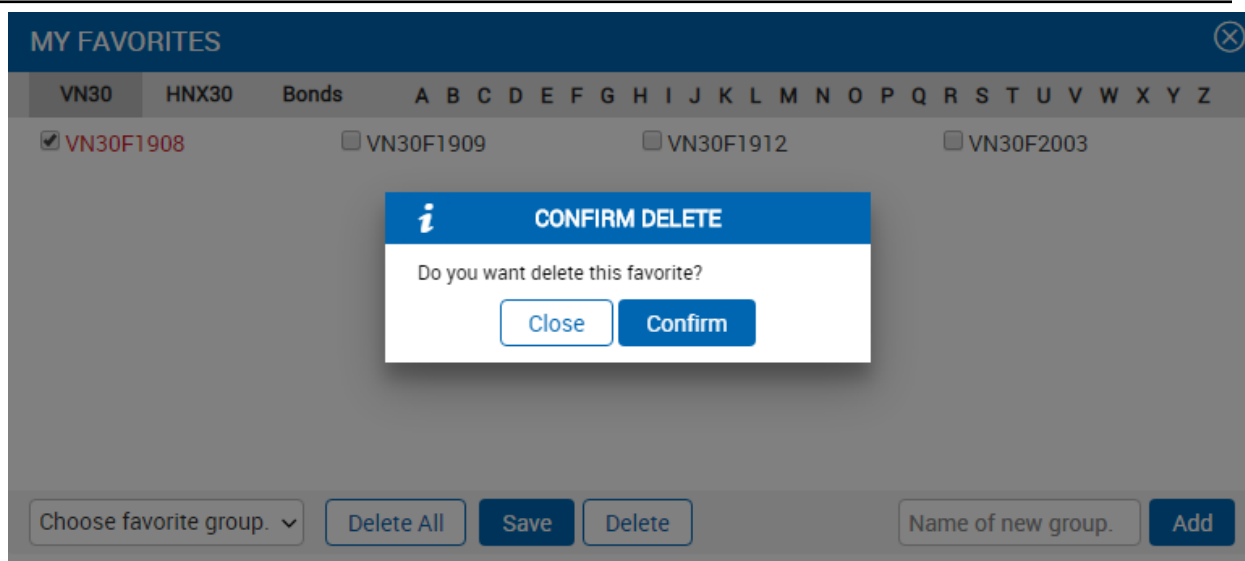
MY FAVORITES		✖
VN30	HNX30	Bonds
A	B	C
D	E	F
G	H	I
J	K	L
M	N	O
P	Q	R
S	T	U
V	W	X
Y	Z	
<input type="checkbox"/> VN30F1901		<input type="checkbox"/> VN30F1902
<input type="button" value="Choose favorite group. v"/> <input type="button" value="Delete All"/> <input type="button" value="Save"/> <input type="button" value="Delete"/> <input type="text" value="Name of new group."/> <input type="button" value="Add"/>		

▪ Delete Favorite list

Step 1: Click **Favorites**, select **My Favorites**

Step 2: Select the list you wish to delete, click **Delete**

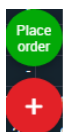
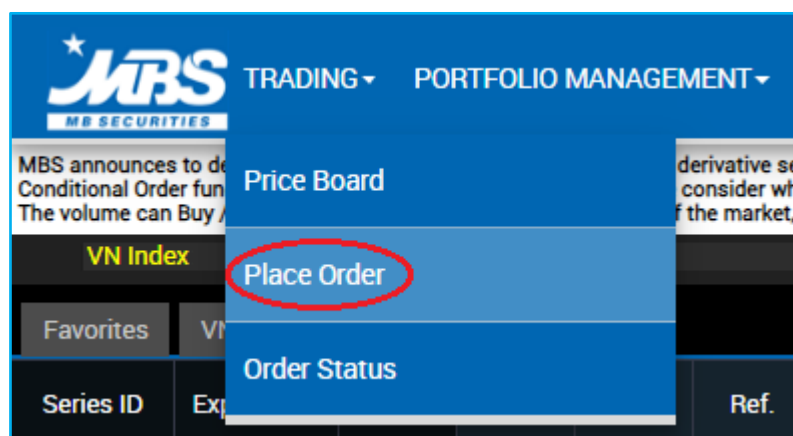
Step 3: Click **Save** to finish

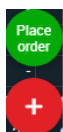


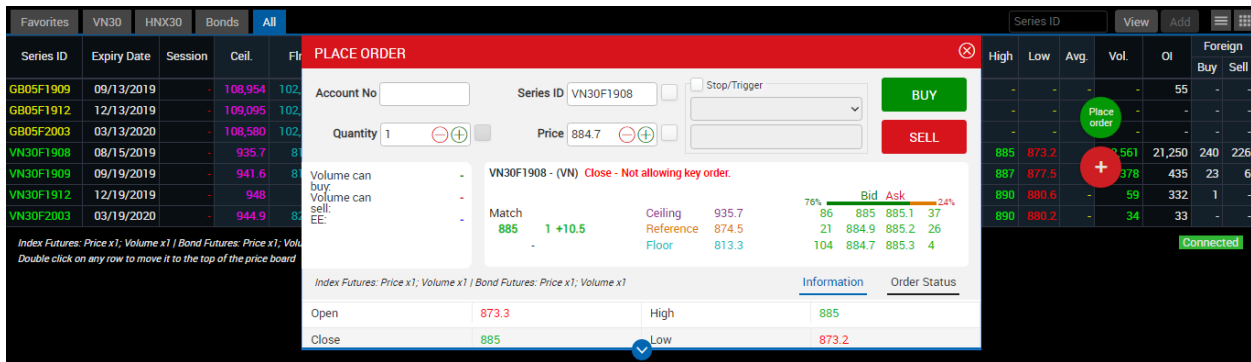
2.2. Place order

Step 1: Access the window for order placement by one of the following ways

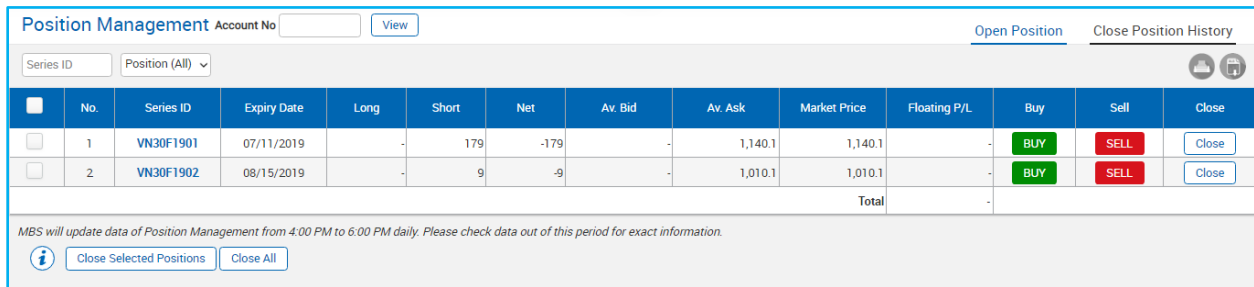
- Go to Place order menu



- Click  in the right corner of all pages
- Press **CTRL D**
- Select **Bid/Ask** box on the **Price board**



- Select **Buy/Sell/Close** in the **Position Management** window




Step 2: Customers are required to enter information on:

- Contract code
- Volume
- Bid/Ask price
- Click  to execute BUY orders
- Click  to execute SELL orders

Step 3: Confirm the order placed

- After your clicking **Buy/Sell** a window shall pop up to confirm the information entered.
- Click “get OTP” if you have yet received OTP during the day. Enter OTP: 6-digit securities code provided by MBS. You can choose to save OTP.
- Click “Confirm” to transfer the order into the system

 **ORDER CONFIRMATION**

Would you like to place order **BUY**

Series ID: VGB5F1903
Volume: 1
Price: 102,909
Account: 123456D

Index Futures: Price X1; Volume X1 | Bond Futures: Price X1; Volume X1

OTP Code ☐ Save

Information shown in Place order window

- **Detailed information on trading by contract codes**
 - 3 best bid and ask prices
 - Current trading session
 - Closest matched price
 - Other information on trading of the contract code being selected
- **Order status**
 - After you have confirmed **Buy/Sell** orders, the system shall switch to a window for quick view of order status
 - You can **Cancel/Fix** right in the window

PLACE ORDER ✕

Your order has been received. Please view the [order status](#). ✕

Account No
 Series ID

☐ Stop/Trigger

BUY

Quantity ⊖ ⊕

Price ⊖ ⊕

SELL

Volume can buy: -
 Volume can sell: -
 EE: 4,428,805,600

Match	Ceiling	Reference	Floor
-	-	-	-
-	-	-	-

0

Bid
Ask

0

Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1

Information
Order Status

Time	Series ID	Order Type	Volume	Price	Time (Matched)	Matched Vol.	Matched Price	Status	Stop Price	Action
07/31/2019 15:56:15	VGB5F1903	BUY	1	103,000		-	-	⊖ Rejected	Normal	Cancel
07/31/2019 15:45:59	GB05F1916	BUY	1	100,000		-	-	⌚ Open	Normal	Cancel

2.3. Place conditional order

Step 1: Access the window for order placement by one of the ways mentioned in section 2.2

Step 2: Customers are required to enter information on:

- Contract code
- Volume
- Bid/Ask price

- Click

BUY

 to execute BUY orders

- Click

SELL

 to execute SELL orders

Account No

Series ID

☒ Stop/Trigger

BUY

Quantity ⊖ ⊕

Price ⊖ ⊕

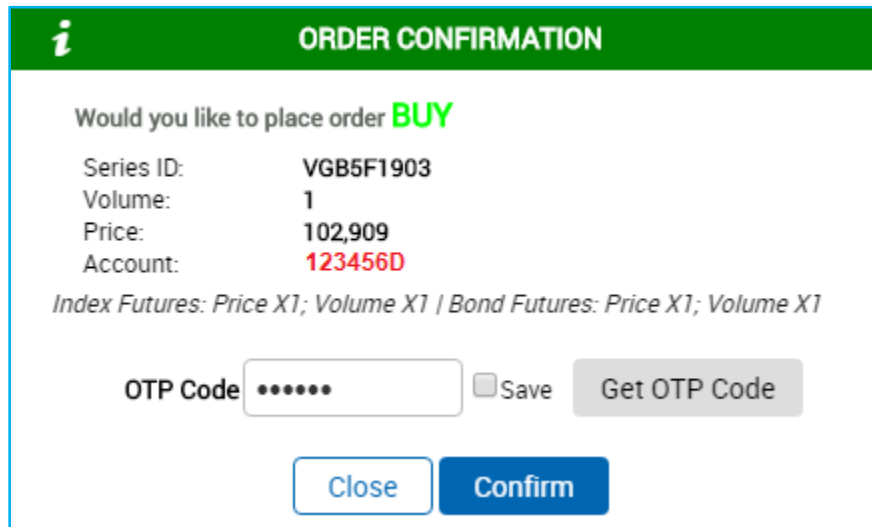
⊖ ⊕

SELL

Step 3: Confirm the order placed

- After your clicking Buy/Sell a window shall pop up to confirm the information entered.
- Click “get OTP” if you have yet received OTP during the day. Enter OTP: 6-digit securities code provided by MBS. You can choose to save OTP.

- Click “Confirm” to transfer the order into the system



ORDER CONFIRMATION

Would you like to place order **BUY**

Series ID: VGB5F1903
Volume: 1
Price: 102,909
Account: 123456D

Index Futures: Price X1; Volume X1 | Bond Futures: Price X1; Volume X1

OTP Code ☐ Save

- After you click “Confirm” the system shall send orders and show the status of such orders in the Place order window



PLACE ORDER ✕

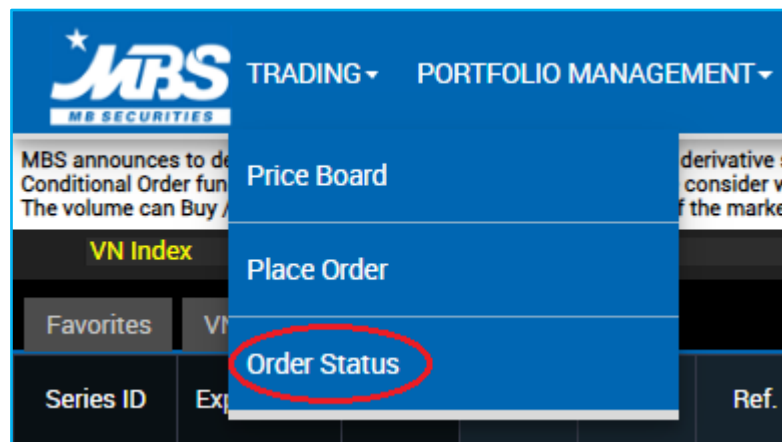
Your order has been received. Please view the [order status](#). ✕

View detailed info on types of derivative conditional orders [Here](#)

2.4. Order status


Step 1: Access “Order status” window by one of the following ways:


- Go to “Order status” menu



- Click “Order status” after placing the order successfully
- Select **Buy/Sell/Close** in the “Manage position” window













Step 2: Search by conditions



- Contract code: the system may suggest contract codes
- Order type: Buy, Sell or all
- Order placement channel: Web trading, Contact center, Broker
- Sort by order status: all, pending match, partially matched, failed....
 - When there are changes in sorting criterion of order status, the page shall be automatically updated
 - For orders under “Failed” status, please move the mouse to “Failed” to see reasons (normally a lack of collateral at VSD...)
 - Click  : a warning of orders placed off the trading hours and order status shall appear



Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1
 The orders outside trading hours can be cancelled if they do not meet the transaction regulations, the client kindly re-check the orders at the beginning of the next session.

Orders Status Notice

 Fully matched order.	 Cancel order is refused.	 Change order is refused.
 Partially matched order.	 Order is canceled.	 Lệnh ĐK chờ kích hoạt
 Order is matched partially and the remain is canceled	 Order is refused.	
 Order is waiting to be matched	 Order is changing.	
 Order is canceling.	 Order is changed.	

- Click   to see table of data or export to Excel file
- At each line, click “View”, order details shall be shown

Order Status

Account No


Series ID


Order Type (All)

Channel (All)




Filter by order statement

☒ All
 ☐ Open
 ☐ Matched
 ☐ Partial matching
 ☐ Canceling
 ☐ Canceled
 ☐ Rejected
 ☐ Expired

	Order Number	Time	Series ID	Order Type	Volume	Price	Time (Matched)	Matched Vol.	Matched Price	Time (Cancel)	Canceled Vol.	Status	Channel	Stop Price	Detail	Action
	12966251	07/31/2019 08:58:15	VN30F1908	BUY	2	877.8	14:09:55	2	877.8			 Matched	Web trading	Normal	<input type="button" value="View"/>	<input type="button" value="Cancel"/> <input type="button" value="Edit"/>



Details shown when clicking “View”:

No.	Time	Order Type	Series ID	Volume	Price	Matching Time	Matched Vol.	Matched Price	Canceled Vol.	S.Type	S.Price	T.Price	S.Time	Channel Order
1	07/31/2019 08:58:15	 Order	VN30F1908	1	869.5			-	-	-	-	-		Web trading
2	07/31/2019 13:03:42	 Edit	VN30F1908	1	870.1			-	-	-	-	-		Web trading
3	07/31/2019 14:09:53	 Edit	VN30F1908	2	877.8	14:09:55	2	877.8	-	-	-	-		Web trading

2.5. Cancel/Fix placed orders

- **CANCEL/FIX orders right in the Quick order status window**

After you have confirmed **Buy/Sell** orders, **Quick order status** window shall appear, allowing you to see information on order status and Cancel/Fix right in this window

- Click  the following window shall show up

PLACE ORDER

Account No 550007D

Series ID VN30F1901

Stop/Trigger

BUY

Quantity 3

Price 1,070

Sell

Volume can buy:

Volume can sell:

EE:

VN30F1901 - (VN) Cont. Session - Allowing key order.

Match

1,070

Ceiling

1,144.9

Reference

1,070

Floor

955.1

100%

Bid

60

Ask

1,000

0

Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1

Information

Order Status

Open

-

High


-

Close

-

Low

-

- Click , a window for confirmation shall pop up. Click "Get OTP" if you have yet received OTP during the day. Enter the OTP received from MBS.

i

ORDER CONFIRMATION

Would you like to place order BUY

Series ID: VN30F1901

Volume: 3

Price: 1,070

Account: 550007D

Index Futures: Price X1; Volume X1 | Bond Futures: Price X1; Volume X1




OTP Code

.....

Save

Close


Confirm

- Click  to Execute order
- Click , a window shall be displayed
- Enter OTP, click 

- Click **Cancel** the following window shall show up

LIST OF ORDERS FOR CANCELLING

No.	Account No	Order ID	Time	Order Type	Series ID	Volume	Price	Channel Order	Status
1	550007D	10738628	07/31/2019 16:12:46	BUY	VN30F1901	5	1,070	Web trading	Pending

Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1
If the request is rejected, please move mouse on the icon  for detailed reason.

Please input your confirm code

OTP Code: Save


Close Confirm

- Enter OTP, click **Confirm**
- After your confirmation the system shall go back to this window

LIST OF ORDERS FOR CANCELLING

Your order has been received. Please view the [order status](#).

No.	Account No	Order ID	Time	Order Type	Series ID	Volume	Price	Channel Order	Status
1	550007D	10738628	07/31/2019 16:12:46	BUY	VN30F1901	5	1,070	Web trading	Your request has been done

Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1
If the request is rejected, please move mouse on the icon  for detailed reason.

Close


Cancel/Fix in the "Order status" menu

- You may cancel/fix each order: click Cancel/fix at each line
- Select a number of orders to cancel: Tick the boxes at the beginning of the lines, select "Cancel orders selected"
- Cancel all orders: Click "Cancel all", the system shall cancel all eligible orders
- Follow the same steps to Cancel/fix orders in the Quick order status window

Order Status Account No: 550007D View

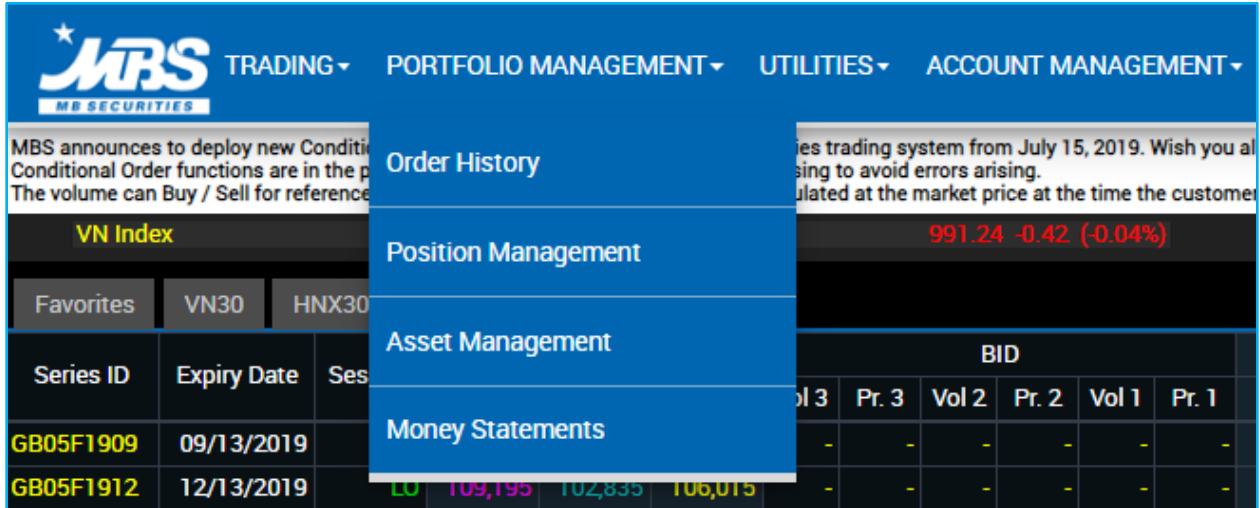
Series ID Order Type (All) Channel (All)

Filter by order statement ☒ All ☐ Open ☐ Matched ☐ Partial matching ☐ Canceling ☐ Canceled ☐ Rejected ☐ Expired

	Order Number	Time	Series ID	Order Type	Volume	Price	Time (Matched)	Matched Vol.	Matched Price	Time (Cancel)	Canceled Vol.	Status	Channel	Stop Price	Detail	Action
<input type="checkbox"/>	10738628	07/31/2019 16:12:46	VN30F1901	BUY	5	1,070		-	-	16:25:26	5	 Canceled	Web trading	Normal	View	Cancel Edit

3. Asset control and management

Go to “**PORTFOLIO MANAGEMENT**” menu, sub menu including “**Order History**”, “**Position Management**”, “**Asset Management**” and “**Money Statement**” shall be shown.



3.1. Order history

To view history of order placed, go to “**Order history**” in “**CONTROL & MANAGE ASSETS**”:

Information of orders placed is displayed by time. You can sort by contract code, order type, order placement channel, order status, and by period of time:

Order History

Account No

View

Series ID

Order Type (All)

Channel (All)

From Date 07/23/2019

To Date 07/30/2019

Filter by order statement ☒ All ☐ Matched ☐ Partial matching ☐ Canceled ☐ Rejected ☐ Expired

Time	Order Number	Series ID	Order Type	Volume	Price	Matched Vol.	Matched Price	Canceled Vol.	Transaction Fee	Tax	Status	Channel	Stop Price	Detail
07/30/2019 13:09:51	12964722	VN30F1908	SELL	1	882.9	1	882.9	-	-	-	Matched	Web trading	Normal	View
07/30/2019 09:02:02	12962724	VN30F1908	SELL	1	892	-	-	1	-	-	Canceled	Web trading	Normal	View
07/30/2019 08:42:04	12962556	VN30F1908	SELL	1	888.1	1	888.1	-	-	-	Matched	Web trading	Normal	View
07/29/2019 14:30:02	12962384	VN30F1908	SELL	1	888	-	-	-	-	-	Expired	Web trading	Normal	View
07/29/2019 14:29:31	12962362	VN30F1908 <input type="text"/>	BUY	2	884.9	2	884.9	-	-	-	Matched	Web trading	Normal	Place order

Click [View](#) to see the original order and the cancelled/fixed ones.

3.2. Position management

3.2.1. Open position

To view positions being opened up to now, go to “**Open positions**” in “**Manage position**” under “**Control & Manage assets**”: You can sort by contract code, types of buy or sell order. List of positions being held shall be shown:

Position Management

Account No 550007D

View

Open Position

Close Position History

Series ID

Position (All)

No.

Series ID

Expiry Date

Long

Short

Net

Av. Bid

Av. Ask

Market Price

Floating P/L

Buy

Sell

Close

1

VN30F1901

07/11/2019

-

179

-179

-

1,140.1

1,140.1

-

BUY

SELL

Close

2

VN30F1902

08/15/2019

-

9

-9

-

1,010.1

1,010.1

-

BUY

SELL

Close

Total

-

Principle of calculation the average price: Apply “Daytrade then FIFO” principle, positions opened during the day take precedence over those opened in the preceding day.

Example: Information on position balance in “Manage position” on D24 shall change following these trading steps:

Trading steps	Buy position balance	Sell position balance	Net	AVERAGE Buy price	AVERAGE Buy price	AVERAGE price
1. At the beginning of the day, the account balance is 1 Long at the price of 1000	1		1	1000		Reference price of the trading day
2. Match 1 Long at 1002	2		2	1001		Average price of Long positions
3. Match 1 Short at 1003	1		1	1000		Apply “Daytrade then FIFO” principle → Set at 1000 of 1 Long opened in the preceding day

In Manage position window, Customers can place orders to open more positions or close positions:

Special notes:

- Button “Close”, “Close positions selected”, “Close all”: helps to place corresponding orders to close positions being held. Information on types of Buy/Sell order (contrary to the position being held, contract code, position value is already provided).
- In case where adverse close orders have been placed yet not matched, orders placed by clicking “Close”, “Close positions selected”, “Close all” shall become new orders and still be executed.

Details on notes to the Customers shall be shown when you click 

Close Selected Positions
Close All

MBS will update data of Position Management from 4:00 PM to 6:00 PM daily. Please check data out of this period for exact information.
Rules for calculation of average price: Following the rule "Daytrade then FIFO", priority close positions of the day then close positions of previous day.
 "Close" button: assists to implement the opposite positions in order to close position that the Client's account is holding. By click on the button, the screen will pop up with information of the Open/Close positions (opposite positions that the Client is holding), instrument, volume of positions.
 Notice: in the case that the Client closed opposite positions but not yet matched. If the Client continues to use the "Close" Button, positions shall be implemented and become new ones.
 Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1
 Unit Price: 1 VND

Click "Close" to close position of a contract code

Position Management
Account No: 550007D
View

Open Position
Close Position History

Series ID
Position (All)

No.	Series ID	Expiry Date	Long	Short	Net	Av. Bid	Av. Ask	Market Price	Floating P/L	Buy	Sell	Close
1	VN30F1901	07/11/2019	-	179	-179	-	1,140.1	1,140.1	-	BUY	SELL	Close
2	VN30F1902	08/15/2019	-	9	-9	-	1,010.1	1,010.1	-	BUY	SELL	Close
Total										-		

MBS will update data of Position Management from 4:00 PM to 6:00 PM daily. Please check data out of this period for exact information.

Close Selected Positions
Close All

The window for placing orders corresponding to positions being held shall appear, with default number of contracts to close and set price being the best market price for matching. Enter OTP and click to confirm "BUY" (in case of closing Sell positions) or confirm "SELL" (in case of closing Buy positions)

If wishing to close positions of several contract codes:

Tick the contract codes you wish to close position, select "Close positions selected"

Position Management
Account No: 550007D
View

Open Position
Close Position History

Series ID
Position (All)

No.	Series ID	Expiry Date	Long	Short	Net	Av. Bid	Av. Ask	Market Price	Floating P/L	Buy	Sell	Close
<input checked="" type="checkbox"/>	1	VN30F1901	-	179	-179	-	1,140.1	1,140.1	-	BUY	SELL	Close
<input type="checkbox"/>	2	VN30F1902	-	9	-9	-	1,010.1	1,010.1	-	BUY	SELL	Close
Total										-		

MBS will update data of Position Management from 4:00 PM to 6:00 PM daily. Please check data out of this period for exact information.

Close Selected Positions
Close All

List of orders and information on their volume and set price shall be displayed to exercise the request to close the position of these contracts

POSITIONS LIST FOR CLOSE
✕

No.	Series ID	Order Type	Long	Short	Net	Quantity	Price	Status
1	VN30F1901	BUY	-	179	-179	179	1,140.1	Pending
2	VN30F1902	BUY	-	9	-9	9	1,010.1	Pending

Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1
If the request is rejected, please move mouse on the icon ! for detailed reason.

OTP Code:

Enter OTP, click “Confirm” to send orders.

If wishing to close position of all contracts:

Click “Close all”:

Position Management
Account No 550007D

Series ID
Position (All) ▼

	No.	Series ID	Expiry Date	Long	Short	Net	Av. Bid	Av. Ask	Market Price	Floating P/L	Buy	Sell	Close
<input type="checkbox"/>	1	VN30F1901	07/11/2019	-	179	-179	-	1,140.1	1,140.1	-	BUY	SELL	<input type="button" value="Close"/>
<input type="checkbox"/>	2	VN30F1902	08/15/2019	-	9	-9	-	1,010.1	1,010.1	-	BUY	SELL	<input type="button" value="Close"/>
										Total	-		

MBS will update data of Position Management from 4:00 PM to 6:00 PM daily. Please check data out of this period for exact information.

The entire list of placed orders shall be displayed, allowing you to close all positions being held.
Each contract code has its volume and matched market price shown.

POSITIONS LIST FOR CLOSE
✕

No.	Series ID	Order Type	Long	Short	Net	Quantity	Price	Status
1	VN30F1901	BUY	-	179	-179	179	1,140.1	Pending
2	VN30F1902	BUY	-	9	-9	9	1,010.1	Pending

Index Futures: Price x1; Volume x1 | Bond Futures: Price x1; Volume x1
If the request is rejected, please move mouse on the icon ! for detailed reason.

OTP Code:

Enter OTP, click “confirm” to exercise the request.

3.2.2. Closed order history

To view profit and loss history of closed positions due to transaction or maturity, please go to **“Closed order history”** in **“Manage position”** under **“Control & Manage assets”** menu: You can sort by contract code, types of buy or sell position. List of positions being held shall be displayed. Remember to choose the date you wish to view:

Position Management

Account No

View

Open Position

Close Position History

Series ID

From Date

07/23/2019

To Date

07/30/2019

No.	Date	Series ID	Av. Bid	Av. Ask	Buy (Long)	Sell (Short)	Gain/Loss (P/L)	Status
1	07/23/2019	VN30F1908	878.9	874.8	2	2	-820,000	Trade
2	07/24/2019	VN30F1908	886	885	2	2	-200,000	Trade
3	07/25/2019	VN30F1908	887.3	884.4	1	1	-290,000	Trade
4	07/29/2019	VN30F1908	884.9	886.2	2	2	260,000	Trade
				Total	7	7	-1,050,000	

Index Futures: Price x1, Volume x1 | Bond Futures: Price x1, Volume x1

1

3.3. Asset management

3.3.1. List

To view information on asset, purchase power, margin value, etc. please go to **“List”** in **“Manage assets”** under **“Control & MANAGE assets”** menu:

Asset Management

Account No550007D

View

Client Portfolio Enquiry

P/L Management


Account Summary	
Account Balance	107,092,647,750
Commission/Fee	-
Interest	-
Ext. Loan	-
Delivery Amount	-
Floating/Trading P/L	-
Total P/L	-
Min Reserv./Marginable	98,092,247,750
Total Cash/Non-Cash	101,016,631,625

Assets		
	Internal	Exchange
Cash	98,092,647,750	9,000,000,000
Valid Non-Cash	-	-
Total Value	107,092,647,750	9,000,000,000
Max Valid Non-Cash	-	-
Cash Withdrawable	98,092,247,750	2,924,383,875
EE	80,813,305,300	2,339,507,100

Place order

+

Margin		
	Internal	Exchange
Initial Margin	2,822,152,900	
Delivery Margin	2,038,340,000	
Margin Req	4,860,492,900	4,860,492,900
Account Ratio (%)	4.54 %	54.01 %
Warning 1/2/3 (%)	80 % 90 % 95 %	80 % 90 % 95 %
Margin Call	-	

Click symbol  to see meaning and formula of values being displayed

3.3.2. Profit and loss management

To view profit/loss history of the account, please go to **“Manage profit/loss”** in **“Manage assets”** in **“Control & MANAGE assets”**. Remember to choose the date you wish to view

Asset Management

Account No 550007D

View

Client Portfolio Enquiry

P/L Management

Series ID

From Date 07/23/2019

To Date 07/30/2019

No.	Trans Date	Due Date	Instrument ID	Close position				Open position		Total Position		Av. Bid	Av. Ask	Close	Total P/L	
				Netoff		Expired										
				Buy (Long)	Sell (Short)	Buy (Long)	Sell (Short)	Buy (Long)	Sell (Short)	Buy (Long)	Sell (Short)					
Not found data.																
TOTAL																Place

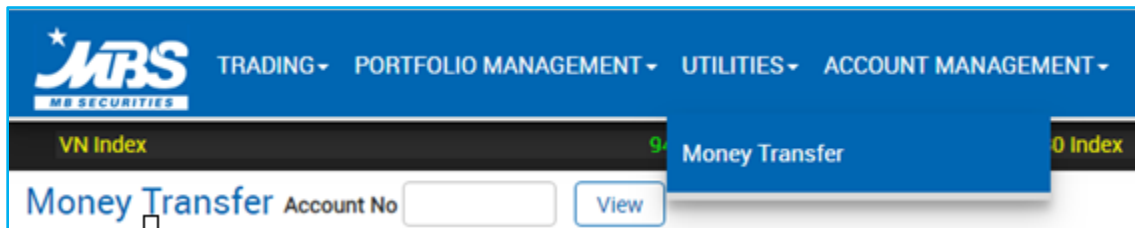
3.4 Money statements

To view the history of Cash Transaction, please go to "Money Statements" in "Portfolio Management". Remember to choose the time from day to day in the past.

Money Statements Account No <input type="text"/> View							
From Date 07/24/2019 To Date 08/01/2019							
No.	Date	Document No	Cash at MBS		Cash at VSD		Total Bal
			Incurr decreased	Incurr increased	Incurr decreased	Incurr increased	
		Beginning balance	-	131,889	-	-	131,889
1	07/31/2019	IR-20190731	-	31	-	-	131,920
		Summary Arising	-	31	-	-	-
		Ending balance	-	131,920	-	-	131,920

4. Utilities:

Go to “UTILITIES” → “Transfer money”



4.1. Transfer within the system

Customers use this feature to conduct transfer from DERIVATIVES account into primary account (sub-account 1)

Step 1: Select tab **Registered MBS Account**

Step 2: Enter transfer amount and content. Click **Confirm**

REQUEST [REGISTERED MBS ACCOUNT]

From 8:30AM to 17:00PM on working days, transaction execute out of working hours will be execute on the next working day

THE TRANSFER

Full Name: Nguyễn Văn A
Identity Card Number: 123456789
MBS Account: 123456D

BENEFICIARY

Account ID: 123456D - Nguyễn Văn A
Full Name: Nguyễn Văn A
Account Number: 1234561
Available amount: 100.000.000
Transfer amount: 10.000.000 Unit of Currency: VND
Transaction Fee: 0 VND
Content:

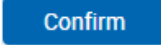
Close Confirm

Step 3: Enter OTP and click .

In case of entering wrong OTP for 3 times constantly, Customers are required to enter captcha to ensure security

4.2. Deposit derivatives trading collateral at VSD

Step 1: Select tab 

Step 2: Enter transfer amount and content. Click 

REQUEST [DEPOSIT CASH TO VSD]

From 8:30AM to 15:00PM on working days, transaction execute out of working hours will be execute on the next working day

THE REQUESTER

Full Name:

Nguyễn Văn A

Identity Card Number:

123456789

MBS Account:

005C123456

Available amount:

100.000.000

Transfer amount:

50.000.000

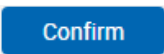
Unit of Currency: VND

The remittance fee (5,500 VND) which is subjected to the Bank's prevailing fee schedule will be deducted on your account at MBS

Content:


Close

Confirm

Step 3: Enter OTP and captcha. Click 

4.3. Withdraw DERIVATIVES trading collateral

Step 1: Select “**Withdraw DERIVATIVE trading collateral from VSD**” tab

Step 2: Enter transfer amount and content. Click 

22

REQUEST [WITHDRAW CASH FROM VSD]

From 8:30AM to 15:00PM on working days, transaction execute out of working hours will be execute on the next working day

THE REQUESTER

Full Name:

Nguyen Van A

Identity Card Number:

123456789

MBS Account:

005C123456 (D)

Available amount:

100.000.000

Transfer amount:

50.000.000

Unit of Currency: VND

The remittance fee (5,500 VND) which is subjected to the Bank's prevailing fee schedule will be deducted on your account at MBS

Content:

Close

Confirm

Step 3: Enter PIN and captcha. Click

Confirm

* Transfer history

Go to “**History**” tab to look up information on the money transferred. Details shall be displayed as follows:

Money Transfer

Account No 123456D

View

Money Transfer Status

Money Transfer History

Registered MBS Account

Registered Bank Account

Deposit Cash To VSD

Withdraw Cash From VSD

Beneficiary acc

Status (All)

From Date 07/23/2019

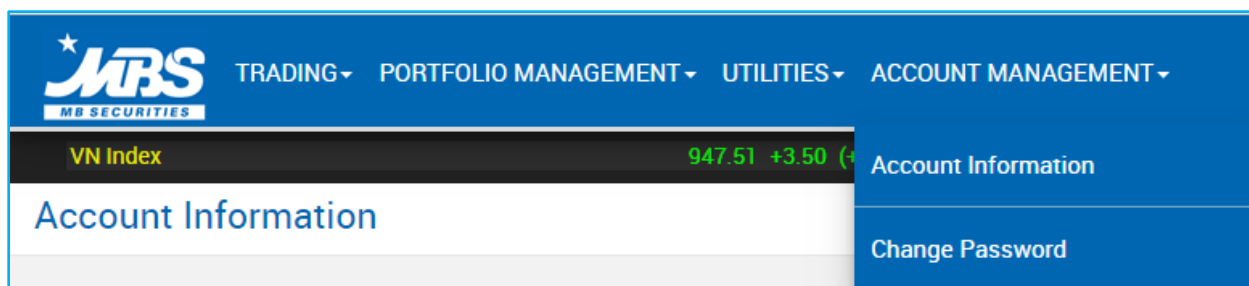
To Date 07/30/2019

No.	Request Time	Beneficiary	Beneficiary account	Transfer amount	Money transfer type	Transaction Fee	Transfer fee	Status	Details

You can sort information by: transfer status, time.

5. Account management

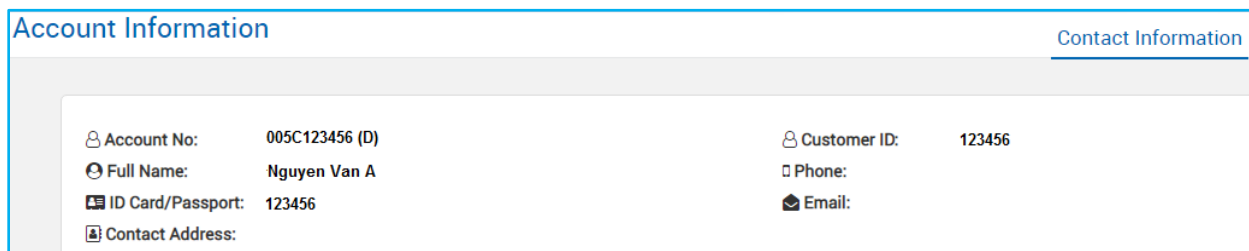
Go to “**MANAGE ACCOUNT**”, sub menu including “**Account Info**” “**Change Password**” shall be shown



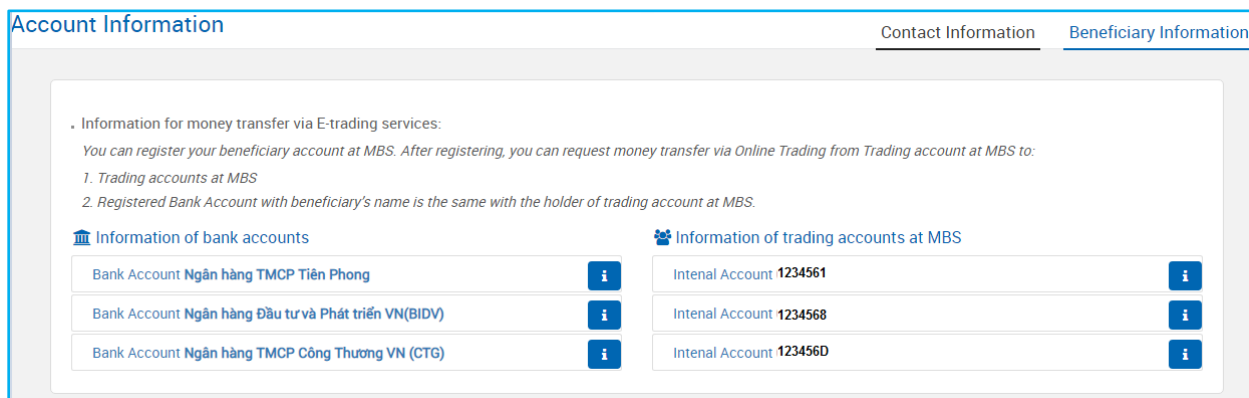
5.1. Account info

To look up account info, go to “MANAGE ASSET” / “Account Info”: 2 tabs shall be displayed

Contact info Tab

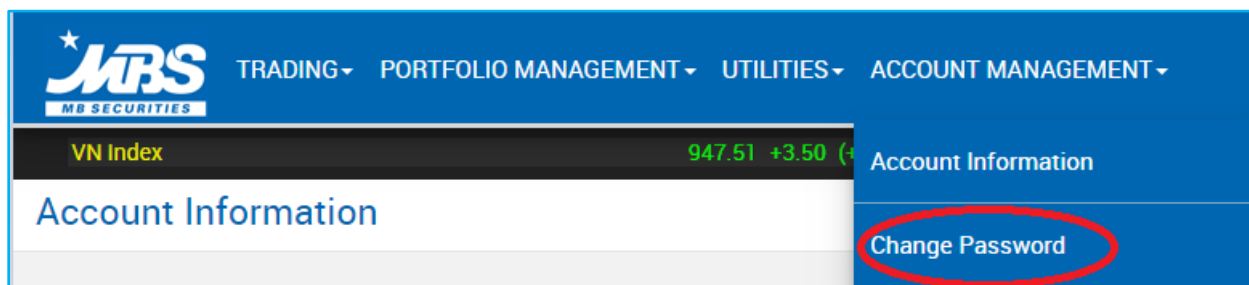


Beneficiary Info Tab



5.2. Change password

Step 1: Go to “MANAGE ACCOUNT” menu → “Change password”



Step 2: Enter old password, new password, captcha → Click “Confirm”

CHANGE LOGIN PASSWORD

Account No

005C123456

Customer ID

123456

Full Name

Nguyen Van A

Old password

(Type the characters 0-9 or a-z or A-Z)

New password

Verify new password

Enter Capcha

RSTD0A

Cancel

Reset

Confirm

5

CONTACT INFO

Please contact MBS Branches/Transaction Offices to register for D24.

While logging in and using D24, should there be any inquiries, please contact Customer Care Center for explanation:

Email: cskh@mbs.com.vn